



18th District Dept. of California

Certificate of Post Financial Audit

Due by:	Post Name:	Post Number:	District:	Area:
Dec. 1 st			18	6

We hereby certify that an audit of post financial records, including complete verification of all securities and bank balances, was made on the _____ day of _____, 20____ in the City of _____, California, covering the period from the _____ day of _____, 20____ to the _____ day of _____, 20____, in accordance with Department of California, 2023 Bylaws (Article V, Section 17).

Please **READ** the following, **CHECK** ☒ **one** and fill out the section that best applies:

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ACCOUNTING PROFESSIONAL

Posts with gross annual revenues fifty thousand dollars (\$50,000) and over, shall have their books examined by a reputable bookkeeper or certified public accountant and attach a copy of their report to the Post Financial Audit Certification.

LICENSED ACCOUNTANT:

(Print name)

PHONE #:

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ADDRESS:

(Street, city, state & zip code)

EMAIL ADDRESS:

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POST AUDIT COMMITTEE

If the post's gross revenue DOES NOT exceed fifty thousand dollars (\$50,000), books shall be examined by an audit committee consisting members of the post. Members of the Post Audit Committee listed below, shall NOT include the **Post Commander, Adjutant, Finance Officer, or any other person** charged with the responsibility of handling post funds.

MEMBER 1

(Print name)

(Member ID #)

MEMBER 2

(Print name)

(Member ID #)

MEMBER 3

(Print name)

(Member ID #)

Post Officer Name

Signature

Member ID #

Phone #

Email

Date